

# SUMMARY ACTION MINUTES

## REGULAR MEETING

### ORANGE COUNTY IN-HOME SUPPORTIVE SERVICES ADVISORY COMMITTEE

Thursday, July 17, 2014, 1:00 P.M.

SOCIAL SERVICES AGENCY – ADULT SERVICES  
1505 E. Warner, Room C109-110  
Santa Ana, California

**DANA SCHULTZ**  
Chair

**SHAWN STEWART**  
Vice Chair

**MARGRETA JORGENSEN, MFT**  
Sergeant at Arms

**HAIGANOUSH (HEIDI) AHARONIAN**  
Committee Member

**KYLE MINNIS**  
Committee Member

**PHAN VU**  
Committee Member

**VACANT**  
Committee Member

**VACANT**  
Committee Member

**VACANT**  
Committee Member

**VACANT**  
Committee Member

**VACANT**  
Committee Member

ATTENDANCE: All Members Present

EXCUSED: None

PRESENT: PUBLIC AUTHORITY Luz Loreto, Program Manager & Lena Berlove, Project Support Supervisor  
SOCIAL SERVICES AGENCY Stacy Lee & Sylvia Iglesias  
COUNTY COUNSEL Julia Woo, Deputy  
CLERK OF THE COMMITTEE Jamie Ross, Deputy

*The Orange County In-Home Supportive Services Advisory Committee is an independent advisory body, and our positions do not necessarily reflect the positions of the County of Orange Board of Supervisors.*

1. Pledge of Allegiance  
**PLEDGE OF ALLEGIANCE LED BY MARGRETA JORGENSEN**
2. Roll Call

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**PRESENTATIONS:** (None)

**DISCUSSION ITEMS:** (Items 3 – 12)

3. Election of Officers  
123456 **NOMINATED AND ELECTED DANA SCHULTZ AS CHAIR**
- 213456 **NOMINATED AND ELECTED SHAWN STEWART AS VICE CHAIR**
- 142356 **NOMINATED AND ELECTED MARGRETA JORGENSEN AS SERGEANT AT ARMS**
4. Discussion and approval of recommendations to Board of Supervisors to fill IHSS Advisory Committee vacancies: Sharon Matson to Second District Consumer Position; Suzanne Butler to Community Based Organization (CBO) Position; and Debra Black to Consumer At Large Position  
421356 **APPROVED TO RECOMMEND SHARON MATSON FOR SECOND DISTRICT CONSUMER POSITION**
- 421356 **APPROVED TO RECOMMEND SUZANNE BUTLER FOR COMMUNITY BASED ORGANIZATION POSITION**  
N
- C.O. **NO ACTION TAKEN ON DEBRA BLACK AT THIS TIME**
5. Discussion and approval of additional members for Ad- Hoc Membership Committee  
312456 **APPROVED SHAWN STEWART TO SERVE ON MEMBERSHIP AD HOC SUBCOMMITTEE**
6. Discussion and approval of additional IHSS Advisory Committee meeting dates  
312456 **APPROVED ADDITIONAL MEETING DATES AND AMENDED MEETING SCHEDULE AS PRESENTED. MEETINGS TO BE HELD: 9/18/14, 10/16/14, 11/20/14, 1/15/15, 3/19/15, AND 5/21/15**
7. Discussion and approval of newsletter topics  
451236 **APPROVED AS AMENDED. ADDED ADDITIONAL TOPICS – NEW OVERTIME RULES, ROLE & RESPONSIBILITIES OF IHSS ADVISORY COMMITTEE, INVITE TO ADVISORY COMMITTEE MEETINGS, CICA MONTHLY TELECONFERENCE**
8. Advisory Committee Budget Report including update on increase of budget; discussion of File of Life magnets and table banner  
C.O. **DISCUSSED; REQUESTED STAFF TO PRESENT TO ADVISORY COMMITTEE, IN THE FUTURE, ANY ADDITIONAL WORDING THAT IS INCLUDED ON IHSS ADVISORY COMMITTEE PURCHASED ITEMS**
9. Report of monthly teleconference with California IHSS Consumer Alliance (CICA); and CICA ad hoc subcommittee report  
C.O. **DISCUSSED; COMMITTEE MEMBER VU REQUESTED ADDITIONAL INFORMATION ON WAIVERS**
10. Discussion of status of Advisory Committee surveys  
**DISCUSSED**

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11. Discussion of conference call schedule

C.O. **DISCUSSED; REQUESTED TO HAVE INDIVIDUALS ON MONTHLY TELECONFERENCE FROM DIFFERENT AGENCIES/ENTITIES FOR EXPERTISE ON TELECONFERENCE TOPIC**

12. Discussion of 40-hour overtime rule

**DISCUSSED**

## **ANNOUNCEMENTS & INFORMATION:**

**PUBLIC AUTHORITY STAFF TO CONTACT MEMBERSHIP AD HOC SUBCOMMITTEE MEMBERS FOR A MEETING IN AUGUST**

## **PUBLIC & COMMITTEE COMMENTS:**

**PUBLIC COMMENTS:** None

**COMMITTEE COMMENTS:** None

**ADJOURNED:** 2:32 P.M.

\*\*\* KEY \*\*\*

### *Left Margin Notes*

1 Heidi Aharonian  
2 MarGreta Jorgensen  
3 Kyle Minnis  
4 Dana Schultz  
5 Shawn Stewart  
6 Phan Vu

A = Abstained  
X = Excused  
N = No  
C.O. = Committee Order  
  
Reso = Resolution  
Ord = Ordinance

*(1st number = Moved by; 2nd number = Seconded by)*

/S/ \_\_\_\_\_  
DANA SCHULTZ  
Chair

/S/ \_\_\_\_\_  
Jamie Ross, Deputy  
Clerk of the Committee