

<b>30-761</b>	<b>NEEDS ASSESSMENT STANDARDS (Continued)</b>	<b>30-761</b>
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- .26 Social service staff shall determine the need for services based on all of the following:
  - .261 The recipient's physical/mental condition, or living/social situation.
    - (a) These conditions and situations shall be determined following a face-to-face contact with the recipient, if necessary.
  - .262 The recipient's statement of need.
  - .263 The available medical information.
  - .264 Other information social service staff consider necessary and appropriate to assess the recipient's needs.
  
- .27 A needs assessment and authorization form shall be completed for each case and filed in the case record. The county shall use the needs assessment form developed or approved by the Department. The needs assessment form shall itemize the need for services and shall include the following:
  - .271 Recipient information including age, sex, living situation, the nature, and extent of the recipient's functional limitations, and whether the recipient is severely impaired.
  - .272 The types of services to be provided through the IHSS program, the service delivery method and the number of hours per service per week.
  - .273 Types of IHSS provided without cost or through other resources, including sources and amounts of those services.
  - .274 Unmet need for IHSS.
  - .275 Beginning date of service authorization.