



Cal OES Community Access and Functional Needs Advisory Committee Charter

The Cal OES Community Access and Functional Needs Advisory Committee may have more extensive member expectations documents, as long as they are not in conflict with the following:

I. AUTHORITIES

Robert T. Stafford Disaster Relief and Emergency Act, as amended by Public Law 106-390, October 30, 2000

2010 Americans with Disabilities Act (ADA) of 1990 and Revised ADA Regulations Implementing Title II (State and Local Governments) and Title III (Public Accommodations and Commercial Facilities)

California Emergency Services Act (2015), Article 6.5. Accessibility to Emergency Information and Services Section (8593-8594.16)

II. PURPOSE

For the purposes of this document, the Cal OES Community Access and Functional Needs Advisory Committee will serve as an official forum/mechanism for engagement and collaboration between Cal OES and the diverse cross-sections of the whole community. It will be led by the Office of Access and Functional Needs (OAFN).

Members of the Committee will serve as key advisers to Cal OES on the development, implementation, and maintenance of the state's programs and activities. The Committee will also advise Cal OES regarding emerging issues in the community, lessons learned, and best practices.

III. APPOINTMENT OF MEMBERS

Persons interested in participating will submit a letter of nomination and a resume via email to OAFN@caloes.ca.gov. Final selection of members will be announced by the Cal OES Director.

Cal OES Community Access and Functional Needs Advisory Committee members will include have:

- Specific knowledge of integrated emergency planning and disaster response outcomes for individuals with disabilities, older adults, and people access or functional needs



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- An understanding of the disproportionate effects disasters have on individuals with disabilities, older adults, and people with access or functional needs
- Familiarity with organizations/programs serving individuals with disabilities, older adults, individuals with access or functional needs, or an emergency management organization
- A proven track record of partnership and collaborative achievement with community and government stakeholders

IV. LENGTH OF APPOINTMENT

Members shall serve at the discretion of the Cal OES Director or their designee.

V. ATTENDANCE

Members are expected to attend all scheduled meetings and must notify Cal OES contact prior to the meeting if they will be absent or late. The Cal OES Director or designee may terminate the membership of individuals that miss half or more of the scheduled meetings during a calendar year.

VI. MEETINGS

The Cal OES Community Access and Functional Needs Advisory Committee shall meet at least quarterly and will establish an annual calendar of meetings.

Meetings will be held in Mather, Sacramento County, or at another cost-effective location determined by Cal OES. Committee members will be expected to participate in quarterly meetings via conference calls, webinars or in-person settings.

Except where indicated, regular meetings and records shall not be open to the public.

I. OPERATING PARAMETER

Cal OES is committed to providing equal access and a safe environment for all visitors. Cal OES will provide reasonable accommodations to committee members to ensure full participation. Members requesting support and accommodation for meetings may direct requests to the Committee's point of contact with sufficient advance notification.