

From Bylaws: Advisory Committees.

We may know of individuals outside our organization that may be interested in CICA (referring to our consultants, or others not one serving or served on an Advisory Committee interested in working with CICA).

Subcommittees:

- **Legislative Support**

Develop a process on how we decide to support or sign-on to letters (especially those needed responses the close of business or within two to three days).

Will review all bills that would have an effect (even potentially) on the IHSS community.

Would also review All County Letters (ACL) & All County Information Notices (ACIN) to review for comment if needed. The Executive Office would forward to Committee and they would return with comments prior to reply due date set by CDSS

Will provide to the Exec Committee summaries of bills that pertain to IHSS recipients, and the Exec Comm will decide which bills to write a letter of support or oppose.

- **Enhancement/Marketing**

This committee will concentrate on Public Recognition measures for CICA; any and all ways to Get Our Name Out There. Including Best Practices.

Possibly create Public Service Announcement (PSA) – Go to CICA's website and see what Napa County did locally (30-minute shows about the IHSS program) with local PBS station. Humboldt worked with KMUD Public Radio of Garberville and did radio spots that lasted 20-minutes each – just a couple ideas. PSAs are usually free for 30 to 45 seconds about your local IHSS program or Advisor Committee.

This committee will also investigate possibilities for actions such as tabling for CICA at different locations throughout Calif. This will require that the Exec Committee provide CICA VP's members with the tabling items needed.

- **Civic: How to increase knowledge of use of funds.**

This committee will focus on ways and strategies to approach the administration to raise the Advisory Board allocation from \$ 3,000 annually to \$10,000.

Better information about where funds come from and how to use them. Include possibilities about writing grants through County for a local project (ACs need to plan further than a year).

Need to develop education handout to Advisory Committees about the funding from the State and Federal Gov't, as well as develop a handout about how AC funds can be used (Use ACIN Letter from Fiscal and share examples)

- **Finances/Treasurer**

Is Chaired by the Exec Treasurer, and responsible for providing detailed quarterly Financial report to the full Executive Committee. This committee may also work with the Civic committee, in collaboration to find ways to raise the annual allotment for Advisory Committees. Look into expenses and other avenues of funding.

Look into grants for sponsoring webinars, Regional trainings, etc.

- **Membership**

This committee will assemble an Orientation Manual for new Vice Presidents and create a master example to be used by County Advisory Committees

Will track where we need more representation, (region) and update the committee on both projects quarterly.

Develop handouts to encourage both individual, organization, and Advisory Committee membership

- **Training**

Provide training material and ideas for Regional Trainings, for use when VPs visit Advisory Committees, and use of Webinar Presentation (Go-to-Meeting app) for expedited training (Webinars can be held more than once throughout the year.

Develop training that would require a grant to pay for the lodging, travel, and time costs of presenters (need to expand on this idea).

- **Consumer/Provider Improvement**

Improve how information is provided to the consumer, specific training for both the consumer and provider, how to identify tasks that are needed, file appeals, and receive hours not included in Notice of Actions (NOA)

This could deal with FICA (Federal Insurance Contribution Act), Medicare, Unemployment, Provider wage improvement, and whatever else that will improve providers