

IHSS Public Authority Advisory Board Meeting
March 19, 2019
MINUTES

Members Present: Cheryl Hewitt; Janie Whiteford; Beverly Lozoff; Dennis Schneider; Lori Andersen; Bob Stroughter (via conference call)

Members Absent: Senon Hernandez; Terri Possley (Ex-Officio)

PA Staff Present: Mary Tinker (via conference call), Leticia Sabadin

Guests Present: Linh Phuong, SEIU Local 2015 Internal Organizer, Wayne Glusker, Assistant to Cheryl Hewitt

Announcements & Public Comment: Cheryl Hewitt – San Andreas Regional, Intersection of Funding.

Leticia shared information she discovered from the Clerk of the Board office regarding David Forderer's pending application to become a member of the Advisory Board was submitted incorrectly. When David submitted his application online, he accidentally checked the wrong board box. He checked off the "Social Services Commission" box instead of the "IHSS Advisory Commission" box. Leticia has been in contact with David Forderer and his assistant Wayne Glusker and requested that they make the appropriate phone call(s) to the board offices in order to get this changed and have his application approved.

Approval of Minutes: Motion by Janie Whiteford to approve February 19, 2019 meeting minutes as written, seconded by Bob Stroughter and Dennis Schneider, vote was unanimous.

Discussion on the proposal to change the AB By-Laws: Beverly Lozoff distributed the information (see below) with regards to the proposal for amending the AB By-Laws. Beverly stated that today was a discussion agenda item and that the AB members would vote on this next month. The proposal is to change from 11 members down to 9 and to possibly eliminate the Consumer Senior and Consumer Disabled seats, but that would still leave the board at 51% consumer based. This agenda item will be on the April Agenda. This is not to be exclusionary but due to the fact that this AB has had great difficulty getting people to fill the vacant seats resulting in several meetings being cancelled or unable to conduct business due to not attaining a quorum.

Cheryl commented that she does not agree that two seats need to be eliminated. She feels that there should be more consumers on the advisory board.

Janie did specify that AB 1682 laws state that there should be "at least 11 members on the board".

Dennis stated that even with those two seats eliminated the board would still consist of 51% consumer based members.

Mary added that this is not a rare request for the proposal of changes. There are other Public Authorities that have done this in the past, so this is not unprecedented. It is difficult for most Public Authorities to fill Advisory Board seats.

Beverly's handout:

March, 2019

Proposal for Amending the SCC Public Authority Advisory Board Bylaws

Current Bylaws

The Bylaws state that there are to be eleven (11) Advisory Board members: six (6) consumers [2 seniors and 4 disabled] and five (5) representatives: [1 parent, family member or advocate; 1 IHSS consumer; 1 union rep; 1 BOS rep; 1 public health rep]

Current Makeup of Advisory Board

Active Members (7)

1. Public Health, **Lori Andersen**
2. Consumer, **Senon Hernandez**
3. Consumer Advocate, **Cheryl Hewitt**
4. Advocate, **Beverly Lozoff**
5. Consumer, **Dennis Schneider**
6. Consumer Senior, **Robert Stroughter**
7. BOS Rep, **Janie Whiteford**

Vacant Seats (4)

1. Consumer Senior [District 3/Seat 3]
2. Consumer Advocate currently serving on another SCC board, advisory committee or commission District3/Seat 6]
3. Union Rep [District 3/Seat 9]
4. Consumer Disabled [District 4/Seat 8]

Proposal for Amending the Bylaws

We are proposing that two (2) seats be eliminated for a number of reasons:

- We currently have seven (7) active members and four (4) vacant seats. We are in the process of filling two of the vacant seats: Union Rep and Consumer Senior. The other two seats—Consumer Advocate and Consumer Disabled—are already represented within the active members.
- It is difficult to find appropriate Advisory Board members.
- It is difficult to get a quorum at our monthly meetings and therefore we cannot vote on issues that are discussed. Given fewer members on the Board, we have a better chance of obtaining a quorum at the meetings.

In addition, we have to make one correction to the Bylaws Section II A. The statement now reads: “No less than four (4) of the consumers must be current or recent consumers of County In-Home Supportive Services.” It should read: “No fewer than four (4) of the consumers must be current or recent consumers of County In-Home Supportive Services or personal care assistance services.” This change would bring our bylaws in accordance with the original legislation, AB 1682.

CAPA Report: CAPA met in Sacramento February 28th.

State Budget: Budget subcommittee hearings will begin taking place in mid-March.

Sick Leave Update: The number of IPs using their sick leave continues to increase every month but still much lower than anticipated. Some speculate the claim rates will spike in May and June before the time is lost at the end of the fiscal year.

EVV: There is concern from consumers, providers regarding the complete transition to a paperless system, particularly those located in remote areas of the state. Many still have problems with connectivity and some consumers are fearful of trying to approve timesheets over the phone. The state is continuing preparations and encouraging use of the portal. CDSS is scheduling stakeholder meetings to cover system utilization, demo it and answer questions. They have committed to providing a great deal of training on how to use the new system. The state will be coming to counties and providing in-person training as well as webcast demos as an option for learning and training on the system. EVV is a federal requirement and will help move away from paper timesheets.

Secure Choice Retirement Savings: Is from SB 1234 from 2016 to establish a retirement saving plan for low income workers. The state expects to permit people to start signing up this summer. There have been concerns as to the legality of making this available to IHSS providers so is being run through legal counsel at the state.

Legislative Update: The legislative bill introduction deadline has passed and some bills have already been scheduled and set for hearings; while others have been submitted in spot bill form and now wait the required 30 day period prior to the first set of amendments being made. Below, please find the list of some of the bills CAPA is currently tracking. Please note this list is subject to change, particularly over the next month as spot bills begin to be amended to reflect the author's/sponsor's real intent:

AB 50 (Kalra): Medi-Cal: Assisted Living Waiver Program.

This bill would require the State Department of Health Care Services to submit, in 2019, to the federal Centers for Medicare and Medicaid Services a request for renewal a request for renewal of the Assisted Living Waiver program with specified amendments. The bill would require, as part of the amendments, the department to increase the number of participants in the program, in the 15 existing waiver counties, expansion of the program beyond those counties on a regional basis, and modification to the provider reimbursement tiers while also maintaining the program's budget neutral provisions. ***This bill is scheduled to be heard in Assembly Health Committee on March 26.***
Recommended Position: TBD.

AB 229 (Nazarian): In-home supportive services: written content translation.

Current law requires the State Department of Social Services to translate a specified notice of action into the four threshold languages of the public receiving in-home supportive services. This bill would clarify that the department is required to provide translations of written content into the four threshold languages of providers of in-home supportive services in California. The bill would permit the department to work with counties and the County Welfare Directors Association to repurpose existing, county-produced translations of written content. ***This bill passed out of Assembly Human Services Committee on Consent on February 26, and is now in the possession of the Assembly Appropriations Committee. This bill is co-sponsored by CAPA, CWDA, and AFSCME-UDW.***

AB 251 (Patterson): Personal income taxes: credit: family caregiver.

The Personal Income Tax Law allows various credits against the taxes imposed by that law. This bill, for each taxable year beginning and or after January 1, 2020, and before January 1, 2025, would allow a credit against those taxes in an amount equal to 50% of the amount paid or incurred by a family

caregiver during the taxable year for eligible expenses related to the care of an eligible family member, not to exceed \$5,000. The bill would limit the aggregate amount of these credits to be allocated in each calendar year to \$150,000,000 as well as any unusual credit amount, if any allocated in the preceding calendar year. ***This bill is scheduled to be heard in Assembly Revenue and Taxation Committee on March 18. Recommended Position: Watch.***

AB 426 (Maienschein): In-Home Supportive Services program.

Current law requires a county welfare department to assess each recipient's continuing monthly need for in-home supportive services at varying intervals, but at least once every 12 months. Current law authorizes a county to reassess a recipient's need for services at a time interval of less than 12 months from a recipient's initial intake or last assessment if the county social worker has information indicating that the recipient's need for services is expected to decrease in less than 12 months. This bill would require a reduction of a recipient's monthly authorized number of service hours to be based solely on a verified change of a recipient's medical condition, a change in the recipient's living arrangements, a change in the recipient's functionality, a change in the recipient's circumstances, a change in the law, or an error in computing a recipient's monthly authorized number of service hours. ***This bill is scheduled to be heard in Assembly Human Services Committee on March 12. Recommended Position: Watch.***

AB 477 (Cervantes): Emergency preparedness: vulnerable populations.

Would state the intent of the Legislature to enact legislation that would ensure that state and local emergency management preparedness efforts, specifically for transportation, include people with disabilities, people with mental illness, and seniors. ***This bill has yet to be referred to policy committee. Recommended Position: Watch.***

AB 526 (Petrie-Norris): Public social services: SSI/SSP.

Current law, The Burton-Moscone-Bagley Citizens' Income Security Act for Aged, Blind and Disabled Californians, requires the State Department of Social Services to contract with the United States Secretary of Health and Human Services to make payments to supplement Supplemental Security Income payments made available pursuant to the federal Social Security Act. This bill would make technical, nonsubstantive changes to that provision. ***This bill has yet to be referred to policy committee. Recommended Position: Watch.***

AB 567 (Calderon): Long-term care insurance.

Would establish the Long Term Care Insurance Task Force in the Department of Insurance, chaired by the Insurance Commissioner or the commissioner's designee, and composed of specified stakeholders and representatives of government agencies to examine the components necessary to design and implement a statewide long-term care insurance program. The bill would require the task force to recommend options for establishing this program and to comment on their respective degrees of feasibility in a report submitted to the commissioner, the Governor, and the Legislature by July 1, 2021.

This bill is scheduled to be heard in Assembly Insurance Committee on April 3. Recommended Position: Watch.

AB 568 (Reyes) Caregiver resource centers: volunteer workforce.

Would establish, until January 1, 2025, a pilot program, administered by the Director of Health Care Services, pursuant to which the CRCs would select, train, and place volunteers to provide care to persons who are at least 65 years of age or who have a cognitive impairment and meet specified criteria. The bill would establish selection criteria for prospective volunteers and specified training requirements. The bill would require the CRCs to provide a stipend and an educational award, as specified, to volunteers. ***This bill is currently in the possession of the Assembly Committee on Aging and Long Term Care, where it has yet to be scheduled for a hearing. Recommended Position: Watch.***

AB 683 (Carrillo): Medi-Cal: eligibility.

Current law requires Medi-Cal benefits to be provided to individuals eligible for services pursuant to prescribed standards, including a modified adjusted gross income (MAGI) eligibility standard. Current law prohibits the use of an asset or resources test for individuals whose financial eligibility for Medi-Cal is determined based on the application of MAGI. This bill would require the department to disregard specified assets and resources, such as motor vehicles and life insurance policies, in determining the Medi-Cal eligibility for an applicant or beneficiary whose eligibility is not determined using MAGI, subject to federal approval and federal financial participation. ***This bill is currently in the possession of Assembly Health Committee, where it has yet to be scheduled for hearing. Recommended Position: Support.***

AB 715 (Arambula): Medi-Cal: program for aged and disabled persons.

Current law requires the State Department of Health Care Services to exercise its option under federal law to implement a program for aged and disabled persons. Current law requires an individual under these provisions to satisfy certain financial eligibility requirements. Current law requires the department to implement this program by means of all-county letters or similar instructions without taking regulatory action and thereafter requires the department to adopt regulations. This bill would instead require, upon receipt of federal approval, all countable income over 100% of the federal poverty level, up to 138% of the federal poverty level, to be disregarded, after taking all other disregards, deductions, and exclusions into account for those persons eligible under the program for aged and disabled persons. ***This bill is currently in the possession of Assembly Health Committee, where it has yet to be scheduled for hearing. Recommended Position: Support.***

AB 911 (Rodriguez) 911 services: elder adults and persons with disabilities.

Would express the intent of the Legislature to enact legislation that would establish a 911 emergency communication system that would enable elder adults, persons with disabilities, and other at-risk persons to voluntarily provide vital health and safety information in order to enable first responders to better assist the public during an emergency. ***This bill has yet to be referred to a policy committee. Recommended Position: Pending.***

AB 924 (Voepel): In-home supportive services.

Current law requires that in-home supportive services and waiver personal care services be performed by providers within a workweek, as defined, that does not exceed 66 hours per week, as reduced by a specified net percentage, and specifies that there are bimonthly payroll periods. This bill would instead require the county welfare department to measure each recipient's continuing need for

supportive services on a weekly basis for purposes of its required assessment of the recipient's continuing need, and would specify that a "payroll period" means 2 workweeks. The bill would make other technical, nonsubstantive changes. ***This bill is currently in the possession of the Assembly Human Services Committee, where it has yet to be scheduled for hearing. Recommended Position: Pending.***

AB 1042 (Wood): Medi-Cal: beneficiary maintenance needs: home upkeep allowances: transitional needs funds.

Would establish eligibility and other requirements for providing the home upkeep allowance or a transitional needs fund to Medi-Cal patients residing in a long-term care facility, as specified. The bill would prescribe both general and specific requirements for both facility residents who intend to leave the facility and return to an existing home, who would receive the home upkeep allowance, and for residents who do not have a home but intend to leave the facility and establish a new home, who could establish a transitional needs fund for the purpose of meeting the transitional costs of establishing a home. ***This bill is currently in the possession of Assembly Health Committee, where it is scheduled to be heard on April 2. Recommended Position: Support.***

AB 1088 (Wood): Medi-Cal: eligibility.

Would provide that an aged, blind, or disabled individual who would otherwise be eligible for Medi-Cal benefits, as specified, would be eligible for Medi-Cal without a share of cost if their income and resources otherwise meet eligibility requirements. The bill would authorize the State Department of Health Care Services to implement this provision by provider bulletins or similar instructions until regulations are adopted. The bill would require the department to adopt regulations by July 1, 2021, and to provide a status report to the Legislature on a semiannual basis until regulations have been adopted.

This bill is currently in the possession of Assembly Health Committee, where it is scheduled to be heard on April 2. Recommended Position: Support.

AB 1136 (Nazarian): California Department of Community Living: establishment.

Would state the intent of the Legislature to enact legislation to establish the California Department of Community Living, within the California Health and Human Services Agency, from a reorganization of the existing California Department of Aging. The bill would further state the intent of the Legislature to enact legislation to require the California Department of Community Living to realize California's commitment to person-centered, coordinated service delivery for older adults, people with disabilities, and their caregivers and provide leadership and policy development. ***This bill has yet to be referred to policy committee. Recommended Position: Watch.***

AB 1137 (Nazarian): The California Department of Aging.

The Mello-Granlund Older Californians Act establishes the California Department of Aging in the California Health and Human Services Agency, and sets forth its mission to provide leadership to the area agencies on aging in developing systems of home- and community-based services that maintain individuals in their own homes or least restrictive homelike environments. Current law requires the department to develop minimum standards for service delivery, and requires those standards to ensure that a system meets specified requirements, including that it has cost containment and fiscal incentives consistent with the delivery of appropriate services at the appropriate level. This bill would

delete that cost containment and fiscal incentives requirement. ***This bill is currently in the possession of the Senate Committee on Aging and Long Term Care, where it has yet to be scheduled for hearing. Recommended Position: Watch.***

AB 1287 (Nazarian): Universal assessments: No Wrong Door system.

This bill would state the intent of the Legislature to enact legislation to establish the Master Plan for an Aging California that responds to population needs in a comprehensive manner. The bill would further state the intent of the Legislature to enact legislation to develop a plan and strategy for a phased statewide implementation of the No Wrong Door system assisting older adults and people with disabilities obtain accurate information and timely referrals to appropriate community services and supports. The bill would make legislative findings and declarations in support of its intent. ***This bill has yet to be referred to policy committee. Recommended Position: Watch.***

AB 1382 (Aguiar-Curry) Master Plan for an Aging California.

Would state the intent of the Legislature to enact legislation to establish a Master Plan for an Aging California that responds to population needs in a comprehensive manner, including, but not limited to, strategies to address the needs of family caregivers and implement the recommendations offered by the California Task Force on Family Caregiving. ***This bill has yet to be referred to policy committee. Recommended Position: Pending.***

AB 1434 (Kalra): Public social services: SSI/SSP.

Current law provides for the State Supplementary Program for the Aged, Blind and Disabled (SSP), which requires the State Department of Social Services to contract with the United States Secretary of Health and Human Services to make payments to SSP recipients to supplement Supplemental Security Income (SSI) payments made available pursuant to the federal Social Security Act. This bill would reinstate the cost-of-living adjustment beginning January 1 of the 2020 calendar year. The bill would also require a maximum aid payment provided to an individual or a married couple that does not equal or exceed 100% of the 2019 federal poverty level to be increased to an amount that equals 100% of the federal poverty level. ***This bill has yet to be referred to policy committee. Recommended Position: Support.***

AB 1723 (Wood): Medi-Cal: Whole Person Care pilot program.

Current law requires the State Department of Health Care Services to establish and operate the Whole Person Care pilot program, a component of the Medi-Cal 2020 demonstration project, under which counties, Medi-Cal managed care plans, and community providers that elect to participate in the pilot program are provided an opportunity to establish a new model for integrated care delivery that incorporates healthcare needs, behavioral needs, and social support, including housing and other supportive services, for the state's most high-risk, high-utilizing populations. This bill would make technical, nonsubstantive changes to that provision. ***This bill has yet to be referred to policy committee. Recommended Position: Watch.***

SB 135 (Jackson): Disability compensation: paid family leave.

Would express the intent of the Legislature to enact legislation that would strengthen California's family leave laws and to create more equitable access to California's family leave programs, as

specified. The bill would also state various findings and declarations in that regard. ***This bill has yet to be referred to policy committee. Recommended Position: Pending.***

SB 214 (Dodd): Medi-Cal: California Community Transitions program.

Would require the State Department of Health Care Services to implement and administer the California Community Transitions program, as authorized under federal law and pursuant to the terms of the Money Follows the Person Rebalancing Demonstration. The bill would require the department to seek federal matching funds, and if federal matching funds are unavailable, the bill would require the department to fund the program. The bill would require the department to seek partnerships with counties and other local jurisdictions as a means to securing enhanced and complementary funding, as specified.

This bill is currently in the possession of the Senate Health Committee, where it has yet to be scheduled for hearing. Recommended Position: Support.

SB 228 (Jackson): Master Plan on Aging.

Would require the Governor to appoint an Aging Czar and a 15-member Aging Task Force to work with representatives from impacted state departments and with stakeholders to identify the policies and priorities that need to be implemented in California to prepare for the aging of its population and to develop a master plan for aging. The bill would require the master plan to address how the state should accomplish specified goals, including expanding access to coordinated, integrated systems of care. The bill would also require the Aging Task Force to solicit input from stakeholders and gather information on the impact of California's aging population. ***This bill is currently in the possession of Senate Human Services Committee, where it has yet to be scheduled for hearing. Recommended Position: Pending.***

SB 280 (Jackson): Older adults and persons with disabilities: fall prevention.

The Mello-Granlund Older Californians Act establishes the California Department of Aging, and sets forth its duties and powers, including, among other things, entering into a contract for the development of information and materials to educate Californians on the concept of "aging in place" and the benefits of home modification. Current law also establishes the Senior Housing Information and Support Center within the department for the purpose of providing information and training relating to available innovative resources and senior services, and housing options and home modification alternatives designed to support independent living or living with family. This bill would repeal those provisions relating to the department's provision of information on housing and home modifications for seniors. ***This bill is currently in the possession of Senate Human Services Committee, where it is scheduled to be heard on March 25. Recommended Position: Pending.***

SB 338 (Hueso): Elder and dependent adult abuse: law enforcement policies.

Would authorize local law enforcement agencies to adopt a policy manual on elder and dependent adult abuse. The bill would require, if a local law enforcement agency adopts or revises a policy manual on elder and dependent adult abuse on or after July 1, 2020, that the policy include specified provisions, including those related to enforcement and training. The bill would additionally require a law enforcement agency that adopts or revises a policy on elder and dependent adult abuse on or after July 1, 2020, to post a copy of that policy on its Internet Web site. ***This bill is currently in the***

possession of Senate Public Safety Committee, where it is scheduled to be heard on March 26. Recommended Position: Watch.

SB 440 (Pan): Cognitive Impairment Safety Net System Task Force.

Would require the Secretary of Health and Human Services to convene a task force to study and assess the need for a cognitive impairment safety net system to serve at-risk adults with cognitive impairment. The bill would specify the composition of the task force and require the task force to determine both short-term and long-term needs of this population. The bill would also require the task force to present its findings in a written report with recommendations to both the Legislature and the Governor on or before January 1, 2021. ***This bill is currently in the possession of Senate Health Committee, where it has yet to be scheduled for hearing. Recommended Position: Watch.***

SB 453 (Hurtado): Older adults.

This bill would delete the contingent operation of these provisions and instead make only the operation of the ADRC program contingent upon an appropriation of funds for that purpose. The bill would also declare the intent of the Legislature in enacting those provisions is to establish a No Wrong Door System in California to serve seniors and individuals with disabilities. The bill would additionally require the ADRC program to collect and report certain data to the California Department of Aging. ***This bill is currently in the possession of Senate Human Services Committee, where it has yet to be scheduled for hearing. Recommended Position: Pending.***

SB 512 (Pan): Long-term services and supports.

Would establish the California Long-Term Services and Supports Benefits Board (LTSS Board), to be composed of 9 specified members, including, among others, the Treasurer as chair, the Secretary of the California Health and Human Services Agency as vice chair, and 3 members to be appointed by the Governor. The bill would require the LTSS Board to manage and invest revenue deposited in the California Long-Term Services and Supports Benefits Trust Fund (LTSS Trust), which the bill would create in the State treasury, to, upon appropriation, finance long-term services and supports for eligible individuals. ***This bill is currently in the possession of Senate Human Services Committee, where it has yet to be scheduled for hearing. Recommended Position: Pending.***

SB 611 (Caballero): Housing: elderly and individuals with disabilities.

Would state the intent of the Legislature to enact legislation to establish a master plan that responds to population needs in a comprehensive manner which shall include, but not be limited to, policy recommendations that address the housing needs of California's older adults, and people with disabilities. ***This bill has yet to be referred to policy committee. Recommended Position: Pending.***

SB 661 (Hurtado): Long-term care.

Current law provides various regulatory structures under which long-term care may be provided to older individuals and individuals with disabilities, including within licensed nursing facilities, residential care facilities for the elderly, and home- and community-based services. This bill would state the intent of the Legislature to enact legislation to address the growing need for long-term care for seniors and individuals with disabilities in California, and would make related findings and declarations. ***This bill has yet to be referred to policy committee. Recommended Position: Watch.***

Group Discussion: EVV is a big push and it is required by the Federal Government.

Cheryl states that her IP is not interested or happy about this new EVV implementation. Her IP is concerned about being “tracked” and monitored and that worries her.

Mary said that the State staff have publically stated in meetings that in California there is no GPS or tracking mechanism in place for this, it will be solely a “clock-in, clock-out” system. There is a lot of push back from various groups of people and the fact is that in some rural areas such as in Humboldt County there is no service and/or a lot of connectivity issues.

Janie commented that Consumers lack of computer knowledge and not knowing what to do is also a big deal and has to be dealt with. There has to be some training involved and assistance for Consumers in order to be able to complete and do EVV online. Janie asked Linh, from the Union, if there are any trainings happening and/or what type of outreach is planned. Linh did state that the Union office has been assisting IPs with EVV trainings and that they will continue to do so.

Beverly does believe that the “older” IPs may not like this new system but that the “younger” ones will “go with the flow”.

Cheryl states that there are certain cell phone vendors that offer a special phone service to assist people that have hearing problems or if they have problems with their regular land-line phones and computers.

PROGRAMS REPORT:

Benefits Administration: There were **11,571** IPs enrolled in the Valley Health Plan with **4,857** of those in the Classic Plan and **6,714** in the Preferred Plan in February. There were **12,266** IPs enrolled in the Dental/Vision plans during the month of February. There were **475** Smart Pass VTA Cards issued.

Enrollment:

Number of IPs enrolled: **388**

Number of IPs partially done: **15**

Fingerprints: Failed: **0**

Estimated number of individuals attending group enrollment sessions was 50 to 75 per session. Group sessions are generally held on Fridays with approximately **455** attending in February.

Registry Services: There are **421** active IPs on the registry and **1111** active consumers.

The registry:

- Completed **51** new consumer intakes and reactivated **67** consumers
- Attained **38** matches
- Provided **429** new interventions

Public Authority Phone Calls: The Public Authority handled a total of **4,388** phone calls during February. Breakdown of the calls:

- **Registry** **2,256**
- **Enrollment** **468**

- **General** **414**
- **Benefits** **1,250**

Care Coaching: The Registry received **13** referrals for Care Coaching in the month of February. There were **17** in-home visits made.

Urgent Care Registry There were **12** hours of service authorized in February.

Registry Introductory Training (RIT): There was **1** RIT sessions held in February.

- Conducted **9** interviews
- Called **30** references
- Completed **22** reference checks
- Added **13** new IPs to the registry

RIT sessions are recruitment training workshops held for individuals who wish to join the registry. This is one of the screening requirements for being added to the registry. Next steps required include checking references, in-person interview with staff, and completion of mandatory enrollment process which includes DOJ criminal background check. Because of the amount of work required to get someone added to the registry there are generally people being added on a continuous basis.

New Monthly Check-in Options: The registry began implementing new check-in options for IPs effective 1/15/19 **104** IP's took advantage of it in February. IPs are now able to do their monthly check in via text message or email. This simplifies the process for staff and providers. Post cards were mailed to all IPs on the registry informing them of these new options, they can opt not to utilize either of these and continue monthly call-in instead.

IP Trainings Provided: There were **10** classes offered in February training a total of 142 individuals. Some classes with very small numbers are due to no shows (people who pre-register for the class but don't show up or notify the PA they can't make it). Sessions offered were:

- First Aid offered in English with 18 participants
- Personal Care offered in Vietnamese with 8 participants
- CPR offered in English with 23 participants
- Understanding Diabetes offered in English with 12 participants
- Understanding Diabetes offered in Vietnamese with 8 participants
- Mental Health offered in English with 17 participants
- CPR offered in English with 17 participants
- First Aid offered in English with 23 participants
- Mental Health offered in Vietnamese with 5 participants
- Personal Care offered in Mandarin with 11 participants

Over Time Training: There were **34** IPs who were provided training/counseling on overtime issues and how to properly complete their timesheet.

Timesheet Training Video on PA Website: The Public Authority developed a great new video that instructs providers on how to complete their timesheets and prevent OT issues. It is quite thorough and easy to understand. The video was viewed **3,992** times during the month of February. The video can be viewed at: <http://www.pascc.org/services/TimeSheetVid.html>.

Electronic Time Sheets: Santa Clara County has **28 %** of IPs opted for electronic timesheets. These help to simplify and ensure timesheets don't have errors and are processed quicker. State has enhanced the website making it available in four languages. IPs can check this website to see the info regarding timesheets. And direct deposit has increased participation rate to **42.3 %** ensuring IPs get paid much quicker. PA staff is encouraging new IPs and others they talk with to enroll in ETS and DD in order to prevent delays in getting paid. It is included as part of the enrollment orientation as well.

Side notes/comments:

Mary announced the hiring of PA's new Registry Manager, Angelina Soria. Very happy and pleased this position has been filled with someone who is bilingual English/Spanish. We just filled one of the Registry Specialist vacancies with Alan Yu. We do have one open vacancy for another Care Coordinator position which we are in the recruiting process at this time. Also there is a special Registry "Support Specialist" position that Mary has received approval for as a temporary spot until June 30th. This position is very specific with assisting the Registry department with data entry and phone calls to IPs updating profiles on our specialized databases.

Janie asked Mary about the Care Coaching Coordinator position.

Mary stated that under Care Coaching, the Care Coordinator (CC) specifically helps Consumers in locating, interviewing, and firing IPs that are listed on the PA Registry. The CC assists Consumers on how to be an employer, how to communicate and how to work together, relationship building.

This position does require a BS in Social Work or Communications.

We have 3 Care Coordinators currently and trying to recruit a fourth.

Care Coaching referrals are received from both IHSS and Health Plans. Very busy program.

California IHSS Consumer Alliance Report (CICA): Janie Whiteford reminded and encouraged everyone to participate in the CICA monthly conference calls scheduled on the 3rd Wednesday of the month at 10am.

CICA very involved with EVV at this time.

There are a lot of discussions regarding the contract mode of services. It's a tough discussion and a lot of push back on this. It is not beneficial for Consumers since they lose control, and it cost a substantially more than the IP mode.

Lori thinks that there should be some negotiations done and possibly meet half way. It's not black and white in her view.

Cheryl stated that she feels the contract mode doesn't work and it's more trouble than it's worth. Too many complaints and also you cannot find reliable people.

Report from Social Services Agency: Terri Possley was absent from today's meeting.

Next Meeting: After discussions to move out the April meeting, the board decided on the next meeting date.

The next meeting of the Advisory Board is **Tuesday, April 23, 2019 from 12:00 – 1:30pm at the Sourcewise Main Office, 2115 The Alameda, San Jose, CA. 95126.**