

**LAKE COUNTY IHSS/PUBLIC AUTHORITY (PA) ADVISORY COMMITTEE MEETING
MINUTES
June 25, 2014**

Committee members present: Marilyn Johnson, Diane Trudeau, Leslie Wilson, Willowoak Istarwood, Carol Bettencourt, Jo Wolf

Committee members absent: Helen Finnie (excused)

County Staff present: Todd Metcalf, Becky Stockton, Pati Giumelli

Public Guests: Janice Kropa, Bonnie McGuire

1. **Call to Order:** Meeting called to order at 1:55p.m. by Chairperson Marilyn Johnson
2. **Introduction and Announcements:** Introductions made by all. Marilyn asked Pati to let everyone know that committee member Cheryl Nielsen passed away. This will leave a vacancy on the committee in the Disabled Community Representative category.
3. **Approval of Minutes – May 28, 2014:** Motion by Jo Wolf to approve minutes, motion seconded by Diane Trudeau, all in favor, none opposed.
4. **Public Authority (PA)/IHSS Report**
 - a. **Adult Services/IHSS phone calls and how they are handled**

Discussion ensued regarding how different calls to Adult Services are handled depending on whether it is for APS, IHSS, a complaint, etc. Todd also explained different avenues used in dealing with clients, such as Multi Disciplinary Team (MDT) meetings and working with other agencies. Someone on the committee asked about conservatorship. Todd will ask Pat Cichowicz, Supervisor for APS, Public Guardian & Public Administrator to come to a future meeting.

b. Monthly Stats – The PA/IHSS stats went out in the mail with the agenda – no discussion

Todd reported that Adult Services staff and a few IHSS AC members attended a training on Hoarding called “A Simple Look Into a Complex Disorder”. The training was presented by Kyle St. George who works for Steri-Clean. Todd is going to make sure that committee members get a copy of the power point at the next meeting.

Area Agency on Aging of Lake/Mendocino Counties has moved their office from Lakeport to the Adult Services office in Lower Lake. They will still be serving all of Lake & Mendocino counties. They are looking for volunteers to work with the Ombudsmen part of the agency.

Todd also reported that the proposed funding in the Governor’s budget for APS staff training and the Ombudsman program did not go through.

Still working on filling IHSS Social Worker vacancies.

5. CICA (California IHSS Consumer Alliance) Update

a. Monthly phone conference

Staff sat in on monthly phone conferences with CICA and CWDA. Staff handed out a copy of a report from the Disability Rights Advocacy of California regarding the new IHSS overtime rules passed in the Governor's Budget for 2014/2015. The handout gives an overview of what the new rules will mean for IHSS Consumers. Focus groups are being formed at the state level to implement the changes. New timesheets may need to be generated and CMIPS II (the IHSS system) will need to make changes. Letters will be sent out advising counties what will need to be done before the new rules take effect January 1, 2015.

The state is also working on producing Notice of Actions in braille, bigger fonts to forms and changes to the timesheet approval system.

6. Committee Membership/Recruitment

a. Consideration/discussion/action of any new applications received

No new applications received. Marilyn talked to County Counsel Anita Grant about the process of removing a committee member that has missed three consecutive meetings or more in a row. Anita is going to look into this and get back to Marilyn.

7. Update on events attended by committee

Several committee members attended the training on Hoarding held at Running Creek Casino.

8. Committee Issues and Goals – continuous items carry over for every meeting (as needed)

a. Consideration/discussion/action of the following items:

- **What would the committee like to accomplish in the coming year – possibility of performing skits at Senior Centers (Willowoak & Carol to bring a draft of skit)**
- **Information on trainings with possible videos, power point presentations**
- **Speakers for outreach and recruitment of committee members – committee members bring list of meetings they may speak to – discussion of having a booth or table at events, such as fairs etc.**

The committee held a discussion about having a booth at the upcoming Lake County Fair. The committee will discuss again at the next meeting.

- **Yearly report to BOS – update on report drafted by Marilyn Johnson/Todd Metcalf**

The committee also discussed the committee budget and possible ways of using the funds. Will add this to above committee issues and goals on future agendas.

Staff turned over the results of the provider survey to committee member Diane Trudeau. She is going to compile the results into a spreadsheet. As of today's meeting 124 surveys have been mailed back to IHSS. Will add this to next month's agenda.

9. Provider Issues

Guest Janice Kropa said she is working for a recipient that is demanding and yells a lot and she is not sure what to do about it. Public Authority staff is going to work with Janice and the recipient.

11. Public Input– A maximum of three minutes is reserved for members of the public to address the Committee on items not listed on the agenda and within the jurisdiction of the IHSS Advisory Committee. Law prohibits the Committee from taking action on matters not on the agenda, but may briefly respond to such public comments by asking questions to clarify the speaker’s comments.

12. Adjournment – Meeting adjourned at 3:00p.m. Next meeting scheduled for July 23, 2014 at the Adult Services Conference Room, 16170 Main St. Unit C, Lower Lake, CA 95457.

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